Call for Project Team Members!

Use Your Strengths or Learn Something New

Project: Developing a competency assessment tool to be initially piloted this FY. The project team will (a) design the general layout and workflow of the tool, which the web team will develop, and (b) guide the tool's deployment. The phase 1 tool will include user profiles, position-specific and aspirational competency selection, and individual assessment. The long-term vision is to expand its functions (e.g., development plans and dashboards) and offer it to all Federal agencies.

What's Included: We invite people who have experience or would like to gain more experience in any of the following aspects:

☑ Competency assessment   ☑ Presenting and facilitation   ☑ Deployment and oversight
☑ Database management   ☑ Qualitative data synthesis   ☑ Data analysis and reporting
☑ Rapid prototyping   ☑ OPM website development
☑ User/usability testing   ☑ Guidance material creation

Timeline: The project team will work for 8 weeks to design the tool. As the web team develops the tool, the project team may have limited activities (e.g., questions, testing, approvals). When the tool is complete, the project team will develop guidance and oversee the tool's deployment.

Apr 2–20 (3 weeks)	*Design:* Meet 3 hrs/wk (two 1.5-hr meetings); at-desk work depending on interest
Apr 23–30 (1 week)	*Test:* Host workshop at pilot org retreat to test prototype and collect feedback
May 1–11 (2 weeks)	*Refine:* Meet 3 hrs/wk (two 1.5-hr meetings); at-desk work depending on interest
May 14–25 (2 weeks)	*Deliver:* Discuss final design requirements with web team and modify as needed

Join the Team: Send an email to Valerie.Revelez@opm.gov and list any aspects you are particularly interested in (or not interested in). Feel free to ask any questions you might have, as you're thinking about signing-up.